

Liz Alpert
Mayor



Vice Mayor Debbie Trice
Commissioner Jen Ahearn-Koch
Commissioner Kyle Battie
Commissioner Kathy Kelley Ohlrich

REGULAR CITY COMMISSION MEETING OF NOVEMBER 17, 2025

WELCOME to a Regular meeting of the City Commission. This Agenda includes all matters scheduled to come before the Commission at this meeting. It is prepared to help you follow the proceedings of the meeting. Your interest is appreciated, and we invite your comments. Input from citizens is important; we need and welcome it.

If you wish to address the Commission, please fill out a "Request To Speak" Form located on the table at the back of the Commission Chambers. Fill out the form completely, indicating the Agenda Item to which you intend to speak, and place the form in the box on the table. **If you intend to speak under Citizens' Input Concerning City Topics**, the subject should also be noted on the "Request To Speak" Form. **Agenda Items for which citizens' comments are not permitted are noted.** In general, these will be items on which a public hearing has previously been held. Listed below are the time limits established for speaking:

- **Public Hearings - Quasi-judicial:** A reasonable amount of time to be determined by the City Commission will be provided to Applicants and Affected Persons desiring to speak.
- **Public Hearings - Legislative:** Citizens desiring to speak are allowed five (5) minutes. Petitioners are allowed fifteen (15) minutes with a five (5) minute rebuttal at the close of the public hearing. We will ask you to take an oath that all evidence and testimony presented during the public hearing are truthful.
- **Citizens' Input Concerning City Topics** - Citizens desiring to speak are allowed three (3) minutes. Remember, appearances before the Commission are not a substitute for attempting to resolve your issue(s) through the appropriate administrative channels. **Citizens' Input is to allow citizens the opportunity to present their view on matters concerning City topics but not on items scheduled elsewhere on the Agenda.** Questions and answers shall not be permitted. Matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting. We expect that citizens have first attempted to speak directly with the City's Administration.
- **Other Agenda Items permitting citizens' comment** - Citizens desiring to speak are allowed **three (3) minutes.** Agenda items for which citizens' comments are not permitted are noted in the left margin of the Agenda.

The City Auditor and Clerk will forward all Request to Speak forms to the Mayor. When the Mayor calls your name, come to the Commission table, and restate your name for the record. We ask that your comments be limited to the subject of the Agenda Item. Remember, we are always happy to listen to your comments; however, this is not intended to be an extended question and answer session.

Again, the City Commission thanks you for taking the time to participate in our meeting.

LIZ ALPERT
Mayor



AGENDA

REGULAR CITY COMMISSION MEETING

November 17, 2025

CITY HALL

**City Commission Chambers
9:00 AM**

**1565 First Street
Sarasota, Florida**

**** PLEASE NOTE: THE COMMISSION WILL RECESS FOR LUNCH AT APPROX. 12:00P.M. ****

**CALL MEETING TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE**

APPROVE PROPOSED AGENDA SCHEDULE

Citizens' comments are not permitted on Proposed Agenda Schedule

I. COMMISSION PRESENTATIONS:

II. SCHEDULED PRESENTATIONS:

Scheduled Presentations are limited to 7 minutes. No action may be taken by the Commission other than referral to the administration. Citizens comments are not permitted on Scheduled Presentations

PLEDGE OF PUBLIC CONDUCT

III. CITIZENS' INPUT CONCERNING CITY TOPICS:

(Limited to 30 minutes)

Note to the Public:

At this time, citizens may address the Commission on topics concerning the City. (3 minutes per person time limit) Citizens' Input is to allow citizens the opportunity to present their view on matters concerning City topics but not on items scheduled elsewhere on the Agenda or items that were the subject of a previously held public hearing which has been closed and Commission deliberations continued to a future date. Questions and answers shall not be permitted; however, matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting.

IV. APPROVAL OF MINUTES:

Citizens' comments are not permitted on Approval of the Minutes items.

- IV.1 Approval Re: Minutes of the Regular Sarasota City Commission Meeting of October 20, 2025 (CITIZENS COMMENTS ARE NOT PERMITTED ON THIS ITEM)

[IV.1 Agenda Request Form.pdf](#)
[25-10-20 Regular.FINAL.pdf](#)

V. BOARD ACTIONS:

- V.1 Presentation Re: Board of Rules and Appeals Annual Report

[V.1 Agenda Request Form.pdf](#)
[Updated 2025 BORA Backup for CC.pdf](#)

VI. CONSENT AGENDA NO. 1:

Note to the Public: All matters listed under Consent Agenda No. 1, are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- VI.1 Approval Re: City of Sarasota's 2025 State Legislative Priorities

[VI.1. Agenda Request Form.pdf](#)
[Cover Page State Legislative Priorities FY26 Final.pdf](#)

- VI.2 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the First Extension and Name Change Amendment of Agreement between the City of Sarasota and Ackerman Plumbing, LLC, (ITB 22-43JS) for City-Wide Plumbing Installation, Maintenance and Repair Services on as needed basis. The City spent approximately \$155,000.00 last year for these services

[VI.2 Agenda Request Form.pdf](#)
[Agenda Back up - Ackerman Plumbing.pdf](#)

- VI.3 Approval Re: Authorize the Mayor to execute the 2026 Stop Loss Renewal Contract between the City of Sarasota and Blue Cross Blue Shield/HMIG for Medical/Prescription Coverage for individual stop loss coverage at the \$250,000 retention level including aggregate stop loss for benefit year 2026 for an estimated annual cost in the amount of \$1,363,721.76

[VI.3 Agenda Request Form.pdf](#)
[2026 Stoploss Contract .pdf](#)

- VI.4 Approval Re: Authorize the Mayor and the City Auditor and Clerk to execute the Order Form between the City of Sarasota and Trimble Inc. for implementation and one (1)year software license for Cityworks Asset Management System for Utilities, Public Works, Facilities and Parks & Recreation departments in the amount of \$1,380,053.00

[VI.4 Agenda Request Form.pdf](#)
[Cityworks Asset Management System - Trimble.pdf](#)

- VI.5 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute an Interlocal Agreement between Sarasota County and the City of Sarasota for Bay Runner Service within the City of Sarasota Limits
[VI.5 Agenda Request Form.pdf](#)
[Back Up Documents for BayRunner Agenda.pdf](#)
- VI.6 Approval Re: Authorize the Utilities Department to execute a Purchase Order between the City of Sarasota and Charlotte County Bio-Recycling Center, LLC d/b/a Synagro for Biosolids Management based off the Englewood Water District Biosolids Management Contract in the amount of \$455,000.00
[VI.6 Agenda Request Form.pdf](#)
[CompletePacketSynagro.pdf](#)
- VI.7 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute the Contract Agreement between City of Sarasota and Spectrum Underground, Inc. (Bid No. 25-04JS) for Valve Replacement Project FY24 for a total contract price in the amount of \$631,096.51
[VI.7 Agenda Request Form.pdf](#)
[ValveReplacementProjectPacket.pdf](#)
- VI.8 Approval Re: Authorize the Mayor and City Auditor and Clerk to execute a Service Agreement between the City of Sarasota and Genuine Parts Company D/B/A Napa Auto Parts (NAPA) (RFP# 25-02ST) for Parts Room Integrated Management Services for a Purchase Order (PO) request in the amount of \$2,200,000.00 (for parts/materials) and \$168,000.00 (for NAPA administration cost)
[VI.8 Agenda Request Form.pdf](#)
[Agenda Backup Documents.pdf](#)

VII. CONSENT AGENDA NO. 2:

Note to the Public: All matters listed under Consent Agenda No. 2, are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- VII.1 Adoption Re: Proposed Resolution No. 26R-3360, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To transfer \$1,286,760.00 of unused/surplus construction funds in project 001848 One Stop Shop to the Equipment Replacement Fund reserve for the Building Department
[VII.1 Agenda Request Form.pdf](#)
[Res 26R-3360_backup 11-17-25.pdf](#)
- VII.2 Adoption Re: Proposed Resolution No. 26R-3361, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To transfer \$340,705.00 from the City's Bay Tax Increment Financing fund to the Sarasota Performing Arts Center Construction fund. Also, to create an revenue and

expenditure budget within the Sarasota Performing Arts Center Construction Fund for an Engineering and Architectural Contract, Professional Consulting Contracts, and Financial Advisors

[VII.2 Agenda Request Form.pdf](#)

[Res 26R-3361_backup 11-17-25.pdf](#)

- VII.3 Adoption Re: Proposed Resolution No. 26R-3363, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To transfer \$2,952,000.00 from the General Fund to the Affordable Housing Trust Fund and establish an expenditure budget for contractual services related to the implementation of the Affordable Housing Project

[VII.3 Agenda Request Form.pdf](#)

[Res 26R-3363_backup 11-17-25 v2.pdf](#)

- VII.4 Adoption Re: Proposed Resolution No. 26R-3364, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To transfer \$208,049.00 from the General Fund, Solid Waste Fund and Water Fund to the Fleet & Liability Fund. Also, creating a revenue and expenditure budget within the Fleet & Liability Fund due allocations in excess of budgetary figures for claims, along with higher than projected legal fees

[VII.4 Agenda Request Form.pdf](#)

[Res 26R-3364 backup 11-17-25.pdf](#)

- VII.5 Adoption Re: Proposed Resolution No. 26R-3365, amending the budgets for the fiscal year beginning October 1, 2025 by appropriating funds for the appropriation or re-appropriation of expenditures that were budgeted or available to be budgeted in the previous fiscal year in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). Re-appropriation of unencumbered balances identified by the Financial Administration Director as expenses necessary to maintain operations from Fiscal Year 2024-2025 into Fiscal Year 2025-2026. This item will increase the budget in the amount of \$1,519,643.00

[VII.5 Agenda Request Form.pdf](#)

[Res 26R-3365_backup_11-17-25 - reappropriation.pdf](#)

- VII.6 Adoption Re: Proposed Resolution No. 26R-3366, amending the budget for the fiscal year beginning October 1, 2024 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To create an revenue and expenditure budget within the Bobby Jones Golf Complex fund due to higher than projected budgeted revenue, which in turn increases expenditures

[VII.6 Agenda Request Form.pdf](#)

[Res 26R-3366 Resolution 11-17-25 backup.pdf](#)

- VII.7 Adoption Re: Proposed Resolution No. 26R-3367, amending the budget for the fiscal year beginning October 1, 2025 by providing for supplemental

appropriations in the amounts identified in Exhibit A; providing for severability if any of the parts hereof are declared invalid, etc. (Title Only). To transfer \$1,000,000.00 million from the Bay TIF Trust Fund to the Bay Construction Fund to establish an expenditure budget for design and permitting for Phase 3 of the Bay Park Project

[VII.7 Agenda Request Form.pdf](#)

[Res 26R-3367 backup 11-17-25.pdf](#)

- VII.8 Adoption Re: Second Reading of Proposed Ordinance No. 25-5583, amending the Zoning Code (2002 Edition), Article II, Definitions and Rules of Construction, to modify the definition of dwelling unit and protected tree, and delete definition of commercial parking lots; Article III, Decision Making and Administrative Bodies, to remove the City Commission and Planning Board authority to approve and review Subdivision Plats consistent with State Statute; Article IV, Development Review Procedures, to establish the ability for the Historic Preservation Board to grant Variances or Adjustments to the maximum density when a locally designated historic structure is relocated to a different zoning lot, and modify subdivisions/plat standards; Article VI, Zone Districts, to modify Building Design Standards in Downtown Zone Districts, eliminate stories requirement in single-family zones, modify development standards in Downtown Zone Districts, modify landscape plan requirements, and amend staging plan requirements; Article VII, Regulation of General Applicability, to modify pool and pool cage setbacks, clarify bicycle standards, clarify that parking is prohibited in waterfront setbacks, modify recommended tree list, clarify grand tree permit requirements, clarify tree protection standards during an emergency, modify plant material and installation standards, clarify window sign permit requirements and standards, and modify how height of structures less than 30 inches are measured within the waterfront setback; Article VIII, Enforcement Proceedings and penalties, to add certain agreements to be enforced by code enforcement; for severability of the parts hereof, etc. (Title Only) (Application No. 25-ZTA-01, Applicant: City of Sarasota)

[VII.8 Agenda Request Form.pdf](#)

[Final 25-ZTA-01, Batch 2025, Ord No 25-5583.pdf](#)

VIII. BOARD APPOINTMENTS:

IX. UNFINISHED BUSINESS:

- IX.1 Discussion Re: City Manager Search Update

[IX.1 Agenda Request Form.pdf](#)

X. LEGISLATIVE PUBLIC HEARINGS:

Note to the Public: At this time citizens will take an oath if they desire to speak at the following public hearings.

- X.1 Public Hearing Re: Proposed Ordinance No. 26-5586, amending Chapter 24, Personnel, Article II, Pensions, Division 4, General Employees Defined Benefit Pension Plan, of the Code Of Ordinances of the City Of Sarasota; amending Section 24-103, Pension Benefits; amending Section 24-117, Deferred Retirement Option Plan; repealing all Ordinances in conflict herewith; Providing For Severability Of The Parts Hereof If Declared Invalid, etc. (Title Only)

[X.1 Agenda Request Form.pdf](#)

[General Employess Pension Ordinance 26-5586 Backup Material.pdf](#)

- X.2 Public Hearing Re: Proposed Ordinance No. 26-5585, amending the Sarasota City Code, Chapter 29.6, amending Definitions, Application Process and Requirements; creating Section 29.6-8 Special Events Lasting More than Ninety-Six Hours; creating Section 29.6-9 pertaining to litter at Special Events; creating Section 29.6-10 pertaining to City Co-Sponsored Events; creating Section 29.6-11 pertaining to security deposits; creating Section 29.6-12 pertaining to indemnification and liability insurance; creating Section 29.6-13 pertaining to nonprofit special event permit status; amending the Sarasota City Code Chapter 22, Section 22 and Section 23 pertaining to Special Events; deleting Chapter 23, Section 23.5 pertaining to Commercial Vending during Special Events; amending the Sarasota City Chapter 30 Section 21 and Section 23 pertaining to right-of-way usage permits for special events; amending the Sarasota City Code Chapter 33, Section 121 pertaining to valet parking at special events; providing for the repeal of ordinances in conflict; providing for the severability of parts hereof if declared invalid or unenforceable, etc. (Title Only)

[X.2 Agenda Request Form.pdf](#)

[Back up Materials - Special Event Ordinance No. 26-5585.pdf](#)

XI. QUASI-JUDICIAL PUBLIC HEARINGS:

Note to the Public: At this time citizens will take an oath if they desire to speak at the following public hearings.

- XI.1 Public Hearing Re: Site Plan Application No. 25-SP-11, request for Site Plan approval to redevelop the approximately 2.55-acre site with a street address of 1660 21st Street. Phase IV of the Amaryllis Park Place development project will include the demolition of thirty-two existing residential units and the construction of a three-story, 36-unit residential building and a three-story, 25-unit residential building with amenities. All residential units are proposed as attainable. Vehicular access will remain via 21st Street. The site is currently Zoned Governmental (G) Zone District and is located within the Housing Authority Overlay District with a Future Land Use designation of Multiple Family (Medium Density)

[XI.1 Agenda Request Form.pdf](#)

[25-SP-11 Backup Material.pdf](#)

XII. NEW BUSINESS:

- XII.1 Direction Re: Sale of a portion of real property located at 710 John Ringling Causeway to Plymouth Harbor, Inc.

[XII.1 Agenda Request Form.pdf](#)

[111725 Agenda Backup Documents.pdf](#)

XIII. CITIZENS INPUT CONCERNING CITY TOPICS: (Limited to 30 minutes)

Note to the Public: At this time, citizens may address the Commission on topics concerning the City. (3 minutes per person time limit) Citizens' Input is to allow citizens the opportunity to present their view on matters concerning City topics but not on items scheduled elsewhere on the Agenda or items that were the subject of a previously held public hearing which has been closed and Commission deliberations continued to a

future date. Questions and answers shall not be permitted; however, matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting.

XIV. REMARKS OF COMMISSIONERS, ANNOUNCEMENTS AND ITEMS FOR NEXT AGENDA:

XV. OTHER MATTERS/ADMINISTRATIVE OFFICERS:

XVI. ADJOURN

MEETING NOTICE

Meeting notice
[11-17-25 Regular Meeting Notice.pdf](#)

CITY COMMISSION RULES OF PROCEDURE

City Commission Rules of Procedure
[CC.RulesofProcedure.AdoptedApril72025.pdf](#)



Notice to the Public

The City of Sarasota is committed to providing qualified disabled individuals an opportunity to participate in meetings of the City Commission.

The City of Sarasota prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex or gender, marital or familial status, religion, sexual orientation, veteran status, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information such as Braille, large print, audiotape, etc., should contact: The City of Sarasota ADA Coordinator, Jake Brown, at (941) 263-6299 or by email at adacoordinator@sarasotafl.gov.

In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in a meeting should contact the ADA Coordinator at (941) 263-6299 at least two business days prior to the date of the meeting as to the nature of the auxiliary aids and/or service necessary.

Every effort will be made to provide such aid or service to the extent that they are reasonable, do not result in undue financial or administrative burden, and do not alter the fundamental nature of the meeting. Consideration will be given to the individual's preferred aid or service. However, alternatives may be provided if in the City's determination such alternatives provide an effective means of communication. For the benefit of individuals utilizing hearing aids with a T-coil, the City Commission Chambers and SRQ Media Studio are outfitted with a Hearing Induction Loop for enhanced hearing assistance.

Proceedings will be electronically recorded. Should an individual feel that a verbatim transcription of the proceedings may later be needed, said individual has the burden and expense of arranging for same. Copies of the electronic recording may be purchased from the Office of the City Auditor and Clerk.

Shayla Griggs
City Auditor and Clerk